



**GENERAL SERVICES ADMINISTRATION
Federal Acquisition Service**

AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address GSA Advantage!® is: GSAAdvantage.gov

Schedule Title: HUMAN RESOURCES AND EQUAL EMPLOYMENT OPPORTUNITY (EEO) SERVICES

Schedule No.: 738 PART X

Product/Service Codes (PSC): R799 and R499

Contract Number: GS-02F-0178W

****For more information on ordering from Federal Supply Schedules go to the internet address: www.gsa.gov. Find link to GSA Schedules. Then find link to For Customers Ordering from Schedules. Next, find links to Ordering Procedures for Services Requiring a Statement of Work and Ordering Procedures for Services not Requiring a Statement of work.****

Contract Period: May 28, 2010 through May 27, 2020

**J.P. | INVESTIGATIVE
GROUP, INC.**

JP Investigative Group, Inc.
9716-B Rea Road #211
Charlotte, NC 28277
Toll Free: 1-877-990-2111
Phone: (704) 243-1137

Fax: (704) 243-1224

Email: info@jpinvestigations.com

Website: www.jpgovernmentinvestigations.com

Point of Contact 1: Tracy Paonessa, Co-Owner

Point of Contact 2: Joe Paonessa, Co-Owner

Contract Administration Source: (same as Contractor information above)

Business Size: Small Business, Woman Owned

CUSTOMER INFORMATION

1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to item descriptions and awarded price(s).

SIN	Description	Cross Reference
595-21	Human Resource Services: Workers' Compensation (Surveillance and Investigation Services)	Page 3
595-27	Human Resource Services: Pre-employment Background Screening	Page 3
738X500	Order-Level Materials (OLM)	

1b. Identification of the lowest priced service for each special item number awarded in the contract.

SIN	Description	Lowest Price
595-21	Human Resource Services: Workers' Compensation (Surveillance and Investigation Services) Investigator I	\$62.87
595-21	Human Resource Services: Workers' Compensation (Surveillance and Investigation Services) Investigator II	\$74.44
595-27	Human Resource Services: Pre-employment Background Screening	\$350.00
738x500	Order-Level Materials (OLM)	

1c. Labor Category Descriptions

Job Title	Functional Responsibility	Education
<p>Investigator I</p> <p>Workers' Compensation (Surveillance and Investigation Services)</p>	<p>Investigator I conducts mobile and stationary surveillance for an employee who filed a claim but may have made false statements for the purpose of collecting workers' compensation or disability benefits; or workers that abuse the system remaining on benefits far longer than their recovery required for an alleged job injury; or allegedly became disabled as a result of being injured on the job. Prepares a concise summary of the surveillance with the facts and provides updates regarding all developments throughout the surveillance. Administers a comprehensive report on each employee/claimant and retrieves DMV records to verify vehicles that may be driven by the claimant. Prepares a detailed written surveillance report on a CD-ROM and produces the video footage of the surveillance on a DVD. Abides by all Federal, State and local privacy laws.</p>	<p>Minimum: Associates Degree or Military related training, one (1) to three (3) years of investigation or law enforcement experience, relevant technical training on video equipment, State-issued private investigator license, and excellent writing and communication skills.</p>
<p>Investigator II</p> <p>Workers' Compensation (Surveillance and Investigation Services)</p>	<p>Investigator II reviews the details of a case filed against the insured to confirm or refute suspicions or allegations of invalid workers' compensation or disability claims status. Identifies claims for employees who may have made false statements for the purpose of collecting workers' compensation or disability benefits; or workers that abuse the system remaining on benefits far longer than their recovery required for an alleged job injury; or allegedly became disabled as a result of being injured on the job. Conducts mobile and stationary surveillance, documents allegedly injured or disabled claimant's activities should they engage in social events that defy the physical restrictions they claim while accepting benefits. Administer extensive research to determine if there is unreported income or employment at a second job, multiple claims under multiple identities or if an injury/disability has been</p>	<p>Minimum: Bachelor's Degree or Military related training, three (3) to five (5) years of investigation and law enforcement experience, relevant technical training on video equipment, State-issued private investigator license, certification in interviewing and interrogation, certification from the division of homeland security, and excellent writing, research, and communication skills.</p>

exaggerated. If necessary, conducts interviews and record statements from the employee/claimant following all Federal, State and local guidelines, provide the insurance adjuster a prompt, clear and concise summary of the investigation, run comprehensive reports on employees/claimants, complete background investigations retrieving records from the public domain of courthouses and Federal, State and local record repositories. Research criminal convictions histories, civil litigations, DMV records, corporate filings, tax liens, judgments, property ownership and valuation, bankruptcy proceedings, registered sex offender database, verify previous employers, education listed on application and contact all references. We utilize cyber resources to obtain relevant information that provides data which may serve as the basis for hiring an employee. Prepares a detailed written surveillance and investigation report on a CD-ROM. Produces the video footage of the surveillance on a DVD. We abide by all Federal, State, local, Freedom of Information and Protection of Privacy Act requirements.

Pre-employment Background Investigation

Investigator II completes the pre-employment background investigations. Research is conducted prior to an individual being hired. Records are retrieved from public domains, courthouses, Federal, State and local record repositories. Research criminal convictions histories, civil litigations, DMV records, corporate filings, tax liens, judgments, property ownership and valuation, bankruptcy proceedings, registered sex offender databases, verify previous employers, education listed on application and contact all references. In addition, we utilize cyber resources such as face book, MySpace, twitter, etc. and licensed software to compile a comprehensive report of the claimant's background. We abide by all Federal, State, local, Freedom of Information and Protection of Privacy Act requirements.

2. **Maximum Order:**

<u>SIN</u>	<u>Maximum</u>
595-21	\$1,000,000.00
595-27	\$1,000,000.00

3. **Minimum Order Limitation:** \$100.00

4. **Geographic Coverage (Delivery Area):** The 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC and U.S. Territories.

5. **Points of Production:** Contractor's physical facility, 1609 Shimron Lane, Waxhaw, North Carolina, 28173.

6. **Basic Discount/Pricing:** See discount/pricing chart on page 5.

7. **Volume Discounts:** Additional 3% off for individual task orders having an estimated value of \$50,000.00 or more.

8. **Prompt Payment Terms:** Net 30 days.

9. **Government purchase cards:** Accepted for all purchases up to and above the micro-purchase threshold.

10. **Foreign Items:** Not Applicable.

11a. **Time of Delivery:** Within required timeframes as established by Government regulations and/or within the period specified in the ordering agency's statement of work and the order.

11b. **Expedited Delivery:** Available and will be negotiated with the Ordering Agency.

11c. **Urgent Requirements:** Contact the Contractor for the purpose of obtaining accelerated delivery pursuant to Contract Clause No. I-FSS-140-B, Urgent Requirements.

12. **F.O.B Point(s):** f.o.b. destination

13a. **Ordering Address:**

JP Investigative Group, Inc.

Attention: GSA Orders

9716-B Rea Road #211

Charlotte, NC 28277

13b. **Ordering procedures:** For supplies and services, the ordering procedures, information Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405.

14. **Payment address:**

JP Investigative Group, Inc.
 Attention: Accounts Receivable
 9716-B Rea Road #211
 Charlotte, NC 28277

15. **Warranty Provision:** Not Applicable.

16. **Terms and conditions of Government purchase card acceptance:** Accepted for all purchases up to and above the micro-purchase threshold.

17. **Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants).** Not Applicable.

18. **Data Universal Number System (DUNS) number:** 829003560

19. **Central Contractor Registration (CCR):** We are registered in CCR.

GSA Basic Discount/Pricing:

SIN	PRODUCT NAME	UOI	PRODUCT DESCRIPTION	GSA OFFER PRICE (inclusive of the .75% IFF)
595-21	Investigator 1	Hour	Workers' Compensation (Surveillance and Investigation Services)	\$62.87
595-21	Investigator 2	Hour	Workers' Compensation (Surveillance and Investigation Services)	\$74.44
595-27	Pre-Employment Background Investigation	Each	Comprehensive Pre-employment background Investigation	\$350.00
595-27	National Criminal Database (NCD) Search	Each	Search of one name in the National Criminal Database	\$8.31
595-27	National Criminal Database (NCD) Search with Alias	Each	Search of all names found from a SSN search in the National Criminal Database. (SNN Trace is included)	\$8.50
595-27	Shared Confidence Volunteer NCD Search	Each	Search of one name in the National Criminal Database for Non-Profit Status. Proof of non-profit status are required. (SNN Trace is included)	\$6.23

595-27	Shared Confidence Volunteer NCD Search with Alias	Each	Search of all names found from a SSN search in the National Criminal Database. for Non-Profit Status. Proof of non-profit status are required. (SNN Trace is included)	\$6.80
595-27	National State Sex Offender Registries (NSSOR) Search	Each	National State Sex Offender Registries (NSSOR) Search	\$3.59
595-27	Watch List	Each	Searches international lists for individuals involved in terrorist activities, money laundering, fraud against government agencies, etc.	\$3.78
595-27	County Criminal Search	Each	Search of felony and misdemeanor county court records. (Plus fee)	\$12.09
595-27	Puerto Rico County Misdemeanor/Felony Search	Each	Search of court records containing misdemeanor and felony cases. (Plus fee)	\$12.09
595-27	Canadian Provincial Search	Each	Search of specific Province for misdemeanor and felony cases.	\$175.31
595-27	Nationwide Wants and Warrants	Each	Search of local, county, state and Federal warrants.	\$42.32
595-27	Federal District Court Criminal Record Search	Each	One name search by district for Federal District court	\$16.62
595-27	National Federal District Court Criminal Record Search	Each	One name search Nationwide for all district courts	\$16.62
595-27	Social Security Number (SSN)Trace	Each	Lists names and addresses used with the SSN	\$3.40
	<u>Statewide Criminal Records Searches</u>			
595-27	Statewide Alabama (AL)	Each	Per name, county or jurisdiction	\$16.62
595-27	Statewide Alaska (AK)	Each	Per name, county or jurisdiction	\$24.94
595-27	Statewide Arkansas (AR)	Each	Per name, county or jurisdiction	\$52.90
595-27	Statewide Colorado (CO)	Each	Per name, county or jurisdiction	\$12.85
595-27	Statewide Florida (FL)	Each	Per name, county or jurisdiction	\$12.85
595-27	Statewide Georgia (GA)	Each	Per name, county or jurisdiction	\$12.47
595-27	Statewide Hawaii (HI)	Each	Per name, county or jurisdiction	\$18.32
595-27	Statewide Idaho (ID)	Each	Per name, county or jurisdiction	\$12.47
595-27	Statewide Illinois (IL)	Each	Per name, county or jurisdiction	\$18.32
595-27	Statewide Indiana (IN)	Each	Per name, county or jurisdiction	\$12.47
595-27	Statewide Iowa (IA)	Each	Per name, county or jurisdiction	\$16.62
595-27	Statewide Kansas (KS)	Each	Per name, county or jurisdiction	\$50.25
595-27	Statewide Kentucky (KY)	Each	Per name, county or jurisdiction	\$52.10
595-27	Statewide Maryland (MD)	Each	Per name, county or jurisdiction	\$12.47

595-27	Statewide Michigan (MI)	Each	Per name, county or jurisdiction	\$27.96
595-27	Statewide Minnesota (MN)	Each	Per name, county or jurisdiction	\$12.47
595-27	Statewide Mississippi (MS)	Each	Per name, county or jurisdiction	\$18.32
595-27	Statewide Missouri (MO)	Each	Per name, county or jurisdiction	\$36.65
595-27	Statewide Montana (MT)	Each	Per name, county or jurisdiction	\$34.01
595-27	Statewide Nebraska (NE)	Each	Per name, county or jurisdiction	\$16.62
595-27	Statewide New Jersey (NJ)	Each	Per name, county or jurisdiction	\$61.96
595-27	Statewide New Mexico (NM)	Each	Per name, county or jurisdiction	\$42.32
595-27	Statewide New York (NY)	Each	Per name, county or jurisdiction	\$42.32
595-27	Statewide North Carolina (NC)	Each	Per name, county or jurisdiction	\$16.62
595-27	Statewide Oklahoma (OK)	Each	Per name, county or jurisdiction	\$39.29
595-27	Statewide Oregon (OR)	Each	Per name, county or jurisdiction	\$29.85
595-27	Statewide Pennsylvania (PA)	Each	Per name, county or jurisdiction	\$29.85
595-27	Statewide Puerto Rico (PR)	Each	Per name, county or jurisdiction	\$45.00
595-27	Statewide South Carolina (SC)	Each	Per name, county or jurisdiction	\$61.96
595-27	Statewide Tennessee (TN)	Each	Per name, county or jurisdiction	\$83.12
595-27	Statewide Texas (TX)	Each	Per name, county or jurisdiction	\$14.36
595-27	Statewide Utah (UT)	Each	Per name, county or jurisdiction	\$18.32
595-27	Statewide Virginia (VA)	Each	Per name, county or jurisdiction	\$52.90
595-27	Statewide Vermont (VT)	Each	Per name, county or jurisdiction	\$74.81
595-27	Statewide Washington (WA)	Each	Per name, county or jurisdiction	\$16.62
595-27	Statewide Wisconsin (WI)	Each	Per name, county or jurisdiction	\$9.63
	<u>Government Watch List and Santion List Searches</u>			
595-27	Global Security Watch List Search	Each	US and Foreign sanctions watch lists	\$4.53
595-27	OIG LEIE Search	Each	Search of individuals who are excluded from federally funded programs in the healthcare industry	\$5.29

595-27	OIG LEIE Plus Level 1	Each	Office of the Inspector General's List of Excluded Individuals and Entities and various federal agencies	\$6.42
595-27	OIG LEIE Plus Level 2	Each	Office of the Inspector General's List of Excluded Individuals and Entities and various federal agencies	\$8.31
595-27	OIG LEIE Plus Level 3	Each	Office of the Inspector General's List of Excluded Individuals and Entities and various federal agencies	\$10.77
	<u>Verification Services</u> (*Third Party Fees may apply)			
595-27	Education Verification (1 Diploma/Degree)	Each	Degree earned, dates of attendance and graduation	\$13.56
595-27	Employment Verification (1 Employer)	Each	Review for gaps in work record and verify information provided by applicant per employer (i.e. dates of employment, position, etc.)	\$13.79
595-27	DOT Employment Verification (1 Employer)	Each	Verify information provided by applicant per employer (i.e. dates of employment, position, etc.)	\$22.67
595-27	DOT Drug & Alcohol Verification (1 Employer)	Each	Verify information provided by applicant per employer (i.e. dates of employment, position, etc.)	\$25.31
595-27	DOT PSP Record Search	Each	Searches individual operator's serious safety violation and crash history.	\$29.43
595-27	Military Service Verification	Each	Branch of military, Dates of Enlistment and DD Form 214 (6-8 week turnaround)	\$18.70
595-27	Professional Reference (1 Reference)	Each	Reviews information regarding candidate's capacity to perform proposed position	\$14.92
595-27	Personal Reference (1 Reference)	Each	Reviews information regarding candidate's capacity to perform proposed position	\$14.92
595-27	Professional Credential Verification	Each	Verify with Licensing Board or Agency date of issuance, status and related disciplinary actions.	\$13.60
595-27	Landlord Verification (1 Landlord)	Each	Verify Landlord and Tenant relationship with customized questions.	\$13.60
	<u>Motor Vehicle Record (MVR) Checks</u>			

595-27	Driving Record Check	Each	Specific state driving record includes motor vehicle violations, points, date of issuance, date of expiration, status, etc. Information provided is based on individual state records.	\$6.61
595-27	Commercial Driving License Information	Each	Commercial state driving record includes motor vehicle violations, points, date of issuance, date of expiration, status, etc. Information provided is based on individual state records.	\$12.28
595-27	Canadian Motor Vehicle Record	Each	Specific issued driver's license report that contains driver's license number, name, address, issuance, expiration, class, etc.	\$23.05
595-27	<u>Civil Court Record Services</u>			
595-27	County Civil Court Record Search	Each	One name search for county or jurisdiction of the upper county civil (non-criminal) records up to 7 years.	\$16.81
595-27	Federal District Court Civil Record Search	Each	One name search of the federal district civil court (non-criminal).	\$16.81
595-27	National Federal District Civil Record Search	Each	One name search of county requested for civil records (non-criminal).	\$16.81
595-27	Federal District Bankruptcy Court Record Search	Each	One name search in specific federal district bankruptcy court.	\$16.81
595-27	National Federal District Bankruptcy Court Record Search	Each	One name search in all federal district bankruptcy courts.	\$16.81
	<u>Eviction Database Searches</u>			
595-27	Eviction Enhanced Search	Each	One name civil search (based on availability)	\$7.56
595-27	Eviction Enhanced Plus Search	Each	One name civil search which includes searches of addresses associated with applicant (based on availability)	\$12.66
	<u>Credit Bureau Searches</u>			\$0.00
595-27	Employment Credit Report (Trans Union)	Each	Credit History for employment (signed release is required)	\$12.81
595-27	Tenant Credit Report with Score	Each	Credit History for non-employment purposes (signed release is required)	\$14.74
	<u>Drug Test Services</u>			
595-27	5 Panel Urinalysis	Each	Tests urine for the presence of 5 illicit substances	\$59.66

595-27	5 Panel Hair	Each	Tests hair for the presence of 5 illicit substances	\$132.24
595-27	6 Panel Oral Fluid (Test kit sold separately)	Each	Tests oral fluid for the presence of 6 illicit substances	\$62.72
595-27	9 Panel Urinalysis	Each	Tests urine for the presence of 9 illicit substances	\$59.66
595-27	10 Panel Urinalysis	Each	Tests urine for the presence of 10 illicit substances	\$62.72
595-27	DOT Panel Urinalysis	Each	Tests urine for the presence of DOT specified illicit substances	\$62.72
	<u>International Searches (Additional Fees may apply)</u>			
595-27	International Criminal Records Search	Each	Search of Criminal Records in over 200 countries	\$35.52
595-27	International Education Verification (1 Diploma/Degree)	Each	One degree search provides: degree earned, dates of attendance and graduation, etc. (signed release is required)	\$124.69
595-27	International Employment Verification (1 Employer)	Each	One employment search provides: dates of employment, position/title, etc. (signed release may be required by employer)	\$132.24
	<u>Post-Hire and Post-Offer Services</u>			
595-27	E-Verify Check	Each	Employment Eligibility Verification	\$13.79
595-27	Workers' Compensation Claim History Check	Each	History of Claims (Based on States Availability)	\$16.62
	- Not available in all States and Separate Agreement required			
	<u>On-Site Inspection Services</u>			
595-27	On-Site Inspection (Required for access to Credit Bureau Services)	Each	Physical Site inspection (required for access to Credit Bureau Services) this would include confirming a brick and mortar building/office, secure and locked files, fireproof cabinets, backup security in case of cyber breach and protocols for a business in case of fire, cyber breach.	\$188.92
595-27	-On-Site Inspection in the State of Nevada additional \$50			

595-27	- If appointment has been scheduled, a \$50 cancellation fee will be assessed if appointment is cancelled
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